

MOSQUE EXCELLENCE AWARDS 2005

APPENDIX B3

(Please submit 4 sets of documents listed below)

Social Development Category **Guide to List of submissions**

1. List of members of Social Development Committee or equivalent
2. Minutes of MMB meetings
3. Mosque's Vision & Mission
4. Mosque's Budget allocated for Social Development, including programmes and breakdown (if any)
5. Mosque's Action Plan
6. Schedule of Social Development Programs/Activities
7. List of mosque's support groups and details
8. Name and Qualifications of person handling religious counseling/info-referral service and procedures on the subject
9. Sample of brochures/pamphlets
10. Name of officer(s) handling temporary financial assistance and procedures on the subject
11. List of executive committee members of mosque's youth wing
12. List of mosque facilities that are used for Social Development programmes and details
13. List of Family Development programmes and details
14. Any other relevant materials