

# MOSQUE EXCELLENCE AWARDS 2005

## APPENDIX B1

### SOCIAL DEVELOPMENT (SD) CATEGORY

#### Criteria

#### **A. Support Structure (20%)**

- i) SD committee is led by Member in the MMB.
- ii) Matters of SD is a permanent agenda in MMB's meeting.
- iii) An annual budget is allocated for SD programs.
- iv) MMB employs a Mosque Social Development Officer or equivalent to take care of SD programmes.

#### **B. Programmes (75%)**

##### Planning

- i) Social Development is captured in mosque's vision or mission statement.
- ii) Mosque has an action plan to implement the mission or vision.
- iii) Periodic schedule of SD programs produced and disseminated to jemaah.

##### Intra – community

##### Support Groups

- iv) Have various age-group support groups that assist in mosque social development programs.

##### Religious Counseling

- v) Religious Counseling service by qualified Mosque Religious Officer/Executive Imam/Dakwah Officer.
- vi) Clear procedures and well-kept records of counseling (presenting problems, diagnoses, advice & follow-up).

##### Info-referral service

- vii) Designated officer(s) handle info-referral service at all times.
- viii) Brochures & pamphlets on services by CDC & social service agencies conspicuously made available.

##### Temporary Financial Assistance

- ix) Designated officer(s) handle(s) temporary financial assistance.
- x) Clear procedures and well-kept records in administering financial assistance.

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### Youth Friendly

- xi) Reasonably active, capable and competent YMW.
- xii) Grooms potential youth leaders in the regeneration of mosque leadership.
- xiii) There are initiatives to attract youths to the mosque.

### Family Friendly Programmes

- xiv) Possess a clear and well-defined action plan, strategies and supported by adequate budget, to develop families who are mosque customers as well as to outreach families in need who are not yet mosque customers.
- xv) Organize developmental (in modules, series, courses forms etc) programs for parents and families
- xvi) Provides designated areas for families to attend mosque programs (like syarahans etc) together facilities
- xvii) Designates an area for children to keep themselves occupied, equipped with toys and the likes of Little Tykes play things, games etc while parents attend mosque programs.
- xviii) Facilitates and coordinates Mosque Adopted Family programs i.e. a program where families in need living in the vicinity are being befriended and assisted by mosques activists / enabled families in their needs.
- xiv) Organize empowering programs specially for senior citizens who patronize the mosques as well as those living in the vicinity but have difficulties to come to the mosque.
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- xxi) Provides religious counseling and queries services.
- xxii) Provides mediation and first level counseling services and to families in need.
- xxiii) Has clear procedures and records of the clients of these mediation and counseling services.

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### Community and Society Friendly

- xxiv Posses well-planned community-based action plan, budget and strategies focused on extending mosque services and influence to the community and society at large.
- xxv Has a database of families in need living in the constituency
- xxvi Provides info-referral services to mosque customers.
- xxvii A staff / a group of staff designated to handle to referrals. Keeps records of the referral cases.
- xxviii Has a directory of social service agencies and those that provided various forms of assistance to the community. Brochures by CDCs, social service agencies etc clearly availed.
- xxix Conducts regular contact times with these agencies for relationship building
- xxx Organizes projects in partnerships with grassroots organizations and others, that promote Islam as *Rahman lil 'alamin* to the Non-Muslims.
- xxxi Conduct Learning Journey programs for Non-Muslims to better understand Islam and Muslims

### Other Programmes

- xxxii Have Empowerment Programme to help those out of the poverty cycle.
- xxxiii Organise an annual health conscious activity.
- xxxiv Have a designated room for counseling.

### **C. Usage & Support (5%)**

- i) 10 % of mosque facilities being used 10% of the time for SD programmes.