

# MOSQUE EXCELLENCE AWARDS 2005

## APPENDIX A2

(Please submit 4 sets of documents listed below)

### **Islamic Learning Category** **Guide to List of Submissions**

1. Name and Qualifications of Executive Imam/Dakwah Officer (if any)
2. List of members of Islamic Learning/Dakwah Committee
3. Minutes of MMB meetings for year 2005
4. Mosque's Vision & Mission
5. Mosque's Budget allocated for Islamic Learning, including programmes and breakdown (if any)
6. Mosque's Action Plan
7. Schedule and details of Islamic Learning Programmes/Activities
8. List of name and qualifications of full-time and part-time teaching staff
9. Copies of programmes' brochures, printed materials and feedback forms
10. List of mosque facilities that are used for Islamic Learning programmes
11. List of mosque-initiated Islamic Learning activities held outside the mosque
12. Any other relevant materials