

# MOSQUE EXCELLENCE AWARDS 2005

## APPENDIX C1

### ENVIRONMENTAL CONSCIOUSNESS CATEGORY

#### Criteria

##### A. Internal Premises (35%)

- i) Prayer halls are clean and tidy with clean headgear provided for male jemaah and clean telekung for female jemaah.
- ii) Reading materials for public (Quran, kitab, newspapers, etc) are put in proper places.
- iii) Equipment working (eg audio system, speakers, etc) working well and items such as fans, lights, etc are clean.
- iv) Donation chests are secured and placed in prominent location.
- v) Absence of unsightly items in common areas, passageways, etc.
- vi) All rooms (offices, classrooms, auditorium, multi-purpose hall, etc) are neat, clean and tidy.
- vii) Toilet/ablution areas are clean and well-ventilated with items such as taps and flushing system in working condition. Presence of receptacles in female toilets.
- viii) Areas free from mosquito, cockroaches and other pests.
- ix) Adequate signages/directory which are well-placed and bilingual.

##### B. External Premises (20%)

- i) Landscaping well-maintained.
- ii) Façade is well-maintained.
- iii) No illegal structures in mosque's premises.
- iv) Areas are free from mosquitoes, cockroaches and other pests.
- v) The perimeter drain is rubbish-free and clear of debris. Have adequate dustbins. Adequate signages which are well-placed.
- vi) General cleanliness and orderliness.

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### **C. Fire-safety and Security (25%)**

- i) Has a Fire Safety Committee and a committee that looks into security matters.
- ii) Good housekeeping practices implemented.
- iii) Passageways free from blocked materials/fire hazards and exits are not blocked nor locked.
- iv) Practices office security (restricted access for public).
- v) Mosque has emergency working and tested emergency battery-pack light and First-Aid kits in which the contents are not expired.
- vi) Has functional water hose reel and adequate (not expired) fire extinguishers at mosque premises.
- vii) Has a Safety Evacuation Plan and conducts at least 2 Fire Drills in a year.
- viii) Functional fire alarm system.
- ix) Confidential documents are kept in their proper location.

### **D. Others (15%)**

- i) Parking is well-managed especially on Fridays.
- ii) No complaints of loud audio during late hours/dawn.
- iii) Mosque's pantry is hygienic and clean.
- iv) Mosque has implemented measures to cut down costs (for example water, electricity, etc).
- v) Presence of Muis' and mosque' logos in mosque's premises.